When to Seek Clarification

Fictional situation: the specified equipment is unavailable, a colleague proposes a substitute and you have not been assessed to use it.

What immediate need remains for the person?

Your response: _____

What have you checked and what is uncertain?

Your response: _____

What support or instruction is needed?

Your response: _____

Write a clear request to the responsible lead.

Your response: _____

What will you do if the first contact cannot help?

Your response: _____

Learning guidance

Explain the gap and obtain competent support and a safe arrangement. Do not substitute an unassessed technique or leave the care need unreported.

This is a learning worksheet, not workplace competency sign-off.